

**LA ROCHE UNIVERSITY
SURVIVAL GUIDE**

**THIS IS
REDHAWK
NATION**

LA ROCHE UNIVERSITY ORIENTATION 2021





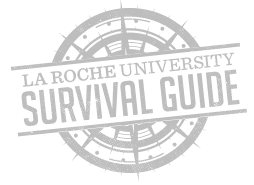


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STUDENT LIFE

The Office of Student Life oversees campus life and student support at La Roche. This includes a number of offices that make a huge impact on the University by encouraging involvement, leadership, and cultural knowledge to create a vibrant and global community.



WHO WORKS HERE:

Colleen Ruefle

Vice President of Student Life & Dean of Students

colleen.ruefle@laroche.edu

412-536-1069

Julie Makuta

Assistant to the Dean of Students

Conferencing Services

julie.makuta@laroche.edu

412-536-1071

CENTER FOR STUDENT DEVELOPMENT

The Center for Student Development focuses on campus involvement and the growth of student leadership. The Center for Student Development assists student organizations in achieving their mission and goals, and they also plan many campus events! Serving as a central point of the campus, it houses the Student Government Association office, as well as the club meeting room. The Center for Student Development Staff is here to help every student with questions or requests they might have. The Center for Student Development is located at the bottom of the stairs to the right just before entering the Square. Scan the QR Code below to download our activities calendar!

FOLLOW US ON FACEBOOK, TWITTER & INSTAGRAM

Facebook: The Center for Student Development

Twitter: @studentdevelopm

Instagram: la_roche_studentdevelopment



WHO WORKS HERE:

David Day

Assistant Dean of Students & Director of Student Development

david.day@laroche.edu

412-536-1070

Jeffrey Dailey

Assistant Director of Student Development

jeffrey.dailey@laroche.edu

412-536-1045

DIVERSITY AND INCLUSION

THE CENTER FOR DIVERSITY, EQUITY & INCLUSION

The Center for Diversity, Equity & Inclusion is committed to creating and sustaining a welcoming and inclusive environment that embraces diversity and encourages dialog across differences to increase individual intercultural competence.

The office is responsible for overseeing the development of a strategic diversity and inclusion plan that draws upon partnerships with various University departments. The Center for Diversity, Equity & Inclusion is committed to serving and facilitating the personal development of students from historically under-served and minority groups through advocacy, leadership initiatives, and diversity and social justice programming.

ACCESSIBILITY SERVICES

The Office of Accessibility Services provides reasonable accommodations and appropriate supports to students with disabilities and medical conditions in accordance to the Americans With Disabilities Act and the Rehabilitation Act. The mission of the Office of Accessibility Services at La Roche is to create an academically, socially and physically accessible environment for students with disabilities by removing obstacles to learning.

Follow Us on Instagram: [lru_diversity](#)

WHO WORKS HERE:

Sarah White | *Executive Director for Diversity, Equity & Inclusion*
sarah.white@laroche.edu | 412-536-1243

Diana Atkinson | *Assistant Director of Accessibility & Equity*
diana.atkinson@laroche.edu | 412-536-1177

STUDENT ORGANIZATIONS

Get involved! You'll find your experience to be much more rewarding. Over 40 active student organizations are offered here at La Roche University. From academic, special interest and recreation, La Roche offers it all. Don't see a club or organization that fits you? The good news is you can create your own! Visit the Center for Student Development or contact the Student Government Director of Clubs and Organizations for assistance with this process.

GOVERNING ORGANIZATIONS

Student Government Association (SGA)
Resident Student Organization (RSO)
Student Athlete Advisory Committee (SAAC)

ACADEMIC AND PROFESSIONAL

American Association of University Women (AAUW)
AIGA (Graphic Design)
Marketing Club
American Society of Interior Designers (ASID)
American Criminal Justice Association: Delta Lambda Rho Chapter
Association of Information Technology Professionals (AITP)
Delta Mu Delta (Business)
Graduate Student Advisory Council
History and Political Science Club
Kappa Delta Epsilon (Education)
Project Achievement: Act 101 (Student Executive Board)
Psychology Club
Sigma Tau Delta (English Honor Society)
Sigma Theta Tau: Theta Mu Chapter (Nursing Honors Society)
Sociology Club
Science Club
Student Nurses Association (SNAP)
Student Accounting Association (SAA)
Student Affiliates of the American Chemical Society: Science Club (SAACS)
Zeta Alpha Pi (Chemistry Honors Society)

SPECIAL INTEREST

Crescendo: Music Club
ECO LRC (Environmental Club)
Human Rights Club
One Youth
Veterans Organization
La Roche Movie Club
LRU Car Society
National Society of Leadership and Success (NSLS)

AFFINITY AND MULTICULTURAL GROUPS

African Cultural Club
Asian Club
Black Student Achievement
Gay-Straight Alliance
G.L.O.B.E
MOSAIC
Saudi Club
Spanish Club

MEDIA

Hawkeye Radio (Radio Station)
The Redhawk Post (Campus Newspaper)
Redhawk Production (Film Club)

CAMPUS SPONSORED

Campus Ministry
LIFE, Living in Faith Everyday
Service Learning
Food Service Council
Intramurals and Athletics Board
La Roche Activities Forum (LAF)
Orientation Leaders

CLUB SPORTS

Fishing Club
Ski and Board Club
Indoor Soccer Club
Roller Hockey Club
Table Tennis Club

STUDENT ORGANIZATIONS

2021 - 2022 SGA MEMBERS

Ammiel Francis - *President*

Tashai Thompson - *Executive Vice President*

Jason Saldano - *Secretary*

TBA - *Vice President of Finance*

Richard Nziza - *Academic Vice President*

Pilar Lojacono - *Public Relations Chair*

Lauren Emslie - *Judicial Vice President*

Ashley Krivansky - *Director of Student Activities*

Laura Titi - *Director of Multicultural/International Affairs*

Eden Jhang - *Director of Clubs and Organizations*

Reagan Roblaski - *Director of Resident Affairs*

TBA - *Director of Athletics and Intramurals*

TBA - *Director of Design & Technology*

TBA - *Director of Commuter Affairs*

TBA - *Director of Community Service*

TBA - *Director of Nontraditional and Graduate Affairs*

Gracyn Holcombe - *Director of Green Initiatives*

Interested in becoming a leader? There are a number of ways to become a leader on the La Roche campus, one of the best being the Leadership Series set up by the Center for Student Development. For more information on this series or other leadership opportunities stop by the office located at the bottom of the stairs, across from the art gallery.





HOUSING AND RESIDENCE LIFE

Your home away from home! The Office of Housing and Residence Life is open Monday through Friday 8:30 a.m. – 5 p.m. to assist you with any needs you may have in the residence halls. From general questions, or room concerns to roommate issues, Housing and Residence Life is here to make your transition to campus as easy as possible. Feel free to stop in the office located on the second floor of Bold Hall (Bold 264) or call 412-536-1195 or email reslife2@laroche.edu to connect with a member of the professional staff. In case of emergencies that may occur outside office hours, Public Safety is available 24/7, and a Resident Assistant (RA) on duty is available Monday-Thursday from 7 p.m.-8:30 a.m., and then 24/7 from 7 p.m. Friday until 8:30 a.m. Monday.

NEED TO KNOW...

- The rooms are equipped with wireless and wired internet, landline phone services, and basic cable
- There is parking available for resident students, at a cost of \$100
- Student IDs are needed for residence hall access. Students should carry student IDs at all times.
- Individual mailboxes are provided for all residents. Keys will be provided during check-in.
- Student Handbooks are provided, however it may also be found online.

WHO WORKS HERE:

Ashley Testa

Director of Housing and Residence Life

ashley.testa@laroche.edu | 412-536-1194

Bold Hall 264D

L.J. Morgan

Assistant Director of Housing and Residence Life for Housing Operations

lawrence.morgan@laroche.edu | 412-536-1787

Bold Hall 264C

Scott Miller

Assistant Director of Housing and Residence Life for Training and Development

scott.miller@laroche.edu | 412-536-1721

Bold Hall 264B

RESIDENCE LIFE

RESIDENT ASSISTANTS

BOLD HALL

Alena Matthew	127
Radene Jackson	213
Reagan Roblaski	239
Chenoa Rudder	313
Daniel Colaianni	326
Dylan Chan	339
Kadyscha Schoonmaker	358
Leticia Alcaraz	413
Thomas Fink	433
Angelia Nico	458



PETERS HALL

Joshua Rich	8
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MAHLER HALL

Joshua Paris	2
Kathy Platt	9
Kylene Berna	12
Christopher Sylvis	21

SCHNEIDER HALL

Naarah Joseph	3
Kenneth Miller	8
Kylee Greig	12
Paige Rossi	22

RESIDENT STUDENT ORGANIZATION

The Resident Student Organization (RSO) is an organization whose primary function is to serve as a governing body for all residential students on campus. Joining RSO gives resident students an opportunity to have a direct say in improvements they would like to see on campus and in the residence halls. Members of RSO also plan fun events in the residence halls such as Door Decorating Contests, Take Out Nights, Ice Cream Socials, Scavenger Hunts, and more! All residential students are encouraged to participate in RSO to make friends, develop leadership skills, and have a say in your home away from home!





COMMUTING 101

Commuter students make up a large portion of the La Roche population. The good thing is that La Roche is a small campus, so it is easy to meet a ton of people even without being on campus 24/7. Commuters also have an SGA representative, so if there is something you want to see on campus stop by a meeting or let the commuter representative know.

Is home too far to go in between class time? There are a number of places on campus to hang out, one being the Bold Union room located in the front entrance of Bold Hall I, which is equipped with a microwave, stove, refrigerator, TV, and pool table. The Wright Library is also a great place to go when you want to get some homework done. Just looking for a place to hang out with friends and maybe even some resident students? Then head to the CC Square and the dining hall.

Worried about getting lunch during those busy days? No worries, because there is a meal plan created specially for commuter students. For more information on the commuter meal plan contact the Office of Student Life at 412-535-1071.

ATHLETICS & RECREATION

GET IN THE GAME!

Whether you're here at La Roche as a student athlete or you're just here to cheer on the teams, there are plenty of sporting events to support.

INTRAMURALS

Wanna get in the game... but just for fun?

Intramural sports are offered sporadically throughout each semester. All students are welcome and encouraged to get involved in the intramural sports programs and recreational activities.

INTRAMURAL SPORTS INCLUDE:

- | | |
|-----------------------|------------------|
| Basketball | Softball |
| Dodgeball | Soccer |
| Flag Football | Ultimate Frisbee |
| Hockey | Volleyball |
| Kickball | Matball |
| Ping Pong Tournaments | |



WHO WORKS HERE:

Jim Tinkey

Athletic Director

jim.tinkey@laroche.edu

412-536-1011

Katherine Golebie

Assistant Director of Athletics

katherine.golebie@laroche.edu

412-536-1019

Paul Novelli

Sports Information Director

paul.novelli@laroche.edu

412-536-1041

KERR FITNESS & SPORTS CENTER

The Kerr Fitness & Sports Center is fully equipped for your recreational and fitness needs. It houses the gymnasium, dance studios, a weight room, with weight and cardio equipment, and locker rooms as well as a running track. There are also baseball, lacrosse, soccer and softball fields located on the hill behind the Kerr Fitness & Sports Center.

Please note hours of Fitness Center and Athletic Fields operations vary and will be posted weekly outside the Kerr Fitness & Sports Center.

MEN'S SPORTS

- Baseball
- Basketball
- Cross Country
- Golf
- Lacrosse
- Soccer

WOMEN'S SPORTS

- Basketball
- Bowling
- Cross Country
- Lacrosse
- Soccer
- Softball
- Tennis
- Volleyball

WEIGHT ROOM HOURS OF OPERATION

- Sunday: 3 p.m. – Midnight
- Monday – Thursday: 8:30 a.m. - Midnight
- Friday: 8:30 a.m. – 10 p.m.
- Saturday: 10 a.m. – 8 p.m.

- Holiday Break/ Summer Hours*
- Sunday: Closed
- Monday – Friday: 8:30 a.m. – 6 p.m.
- Saturday: Closed





MISSION AND MINISTRY

CAMPUS MINISTRY

Campus Ministry, as offered by the Office of Mission and Ministry, provides students the opportunities to grow in their faith within a supportive community of friends and mentors. Students can serve as lectors or other ministries that are offered at our weekday, or weekend masses, as well as be leaders of prayer services and bible study. All students may sing and share their talents as musicians at our services and can help with planning prayer and social programs. We invite students to also participate in our regularly scheduled spiritual opportunities around campus.

The Office of Mission and Ministry assists students of other faiths in identifying local communities where students can share in common worship. Additionally, students of other religious traditions are encouraged to participate in the planning and promotion of worship on our campus. For those students interested in joining the Catholic faith or needing to be confirmed, we offer the Journey (RCIA), a discernment and discussion program leading to sacraments of initiation.

Some campus ministry programs sponsored by the Office of Mission and Ministry:

- Evening Prayer with St. John's Bible
- Faith in Pittsburgh: visiting religious sites around the area from various faith traditions
- Bible Study
- Labyrinth Walk
- LIFE Christian Fellowship including small group bible study
- Interfaith Prayer Services
- Weekday and Weekend Masses: times to be determined due to COVID-19 precautions
- Sacrament of Reconciliation
- Meditation

SERVICE LEARNING

Service Learning is an essential part of the mission of La Roche University. Our programming gives students valuable opportunities to develop service and leadership skills while expanding their perspectives on the needs of the marginalized in our society.

Basing our volunteer offering on the Sustainable Development Goals and Catholic Social Teaching, we seek to:

- Feed the hungry and help those suffering the effects of poverty
- Help educate children
- Promote healthcare awareness
- Work for environmental sustainability
- Develop an awareness of global needs
- Supporting the rehabilitation of human trafficking victims

With these ideals in mind, our students, staff and faculty who volunteer with us provide service in a variety of ways, including but not limited to:

- Working with at-risk children and their families as well as tutoring at local schools
- Visiting the elderly
- Taking food, blankets and other essentials to the homeless
- Building rehab and neighborhood cleanup
- Organizing health fairs, blood drives and food drives
- Assisting with on-campus volunteer projects
- Planning and implementing a Spring Break Service Trip
- Repacking food and medical supplies for local and international needs

WHO WORKS HERE:

Sister Elena Almendarez

Director of Mission and Ministry

elena.almendarez@laroche.edu

412-536-1053

Steven Benson

Coordinator of Campus Ministry for Service

steven.benson@laroche.edu

412-536-1256

Sister Janet Folkl

Associate Campus Minister

janet.folkl@laroche.edu

412-536-1249

Father Peter Horton

Chaplain

peter.horton@laroche.edu

COUNSELING AND HEALTH SERVICES

Feeling overwhelmed? Confused? Frustrated? Anxious? Home Sick? Don't worry! You're not alone. The college transition can be a tricky situation for many students. Mental and emotional well-being affects every aspect of life, including relationships with people, academic performance, and self-esteem. Sometimes these situations are too overwhelming to handle alone, which is why La Roche offers free counseling services to all of our students.

From difficulties at school to figuring out your life's purpose, La Roche Counselors are here for you. All sessions are private and confidential. Watch for advertisements around campus announcing our Educational-Support Groups sessions we offer throughout the year.

"We believe strongly that there is never a problem too small to seek services."



Seek help with:

- Relationship conflicts
- Homesickness
- Addictions
- Depression
- Anxiety
- Eating disorder
- Divorce
- Dysfunctional families
- Codependency
- Trauma recovery
- Wellness and quality of life
- Self-esteem enhancement
- Poor academic performance



WHO WORKS HERE:

Lori Arend

Director of Counseling and Health Services

lori.arend@laroche.edu | 412-847-2506

Bold Hall 261

Tricia Katyal

Mental Health Therapist

tricia.katyal@laroche.edu | 412-536-1051

Bold Hall 259A



HEALTH SERVICES

UPMC - URGENT CARE

9401 McKnight Road | Pittsburgh, PA 15237 | 412-366-1528

Students requiring medical attention can seek help here. Open seven days a week from 8 a.m. – 8 p.m. for any routine, non-emergency related issue. This includes tests and/or procedures normally handled in a primary care physician's office. In order to receive these services, you must have your student ID. No appointment necessary. Within walking distance; however, transportation can be provided by calling La Roche University Public Safety **412-536-1111**.

JED CAMPUS

La Roche University is excited to be a new member of Jed Campus, an organization that will help us prioritize student mental health all over campus. For more information, contact the Counseling Office.

PAAR

Pittsburgh Action Against Rape is back for another year at La Roche. We share a unique partnership educating students about healthy, safe, and respectful relationships in new and exciting ways right on campus. Join us at mocktails to learn more and get involved!

EVENTS WE SPONSOR:

Karaoke & Mocktails | Acoustic Night | Stress Free Day

SOCIAL MEDIA

Follow us on Instagram and Twitter!

Instagram: [lruocounseling](#) | Twitter: [LRU_Counseling](#)



FOOD SERVICE

The dining hall offers a wide variety of foods every day, including specialty made to order demo bars offered throughout the week. The Redhawk Café is open for your food, drink and snack cravings that occur throughout the day. Meal plans are offered for both resident students, as well as commuters. But make sure you know the hours or you'll miss out on your meals for that day.

Please note the dining hall hours vary, please check the listing outside of the dining hall located in CC Square.

WHO WORKS HERE:

Jon Mussitsch

Director of Food Service

jon.mussitsch@laroche.edu

412-536-1135

Susan Padolf

spadolf@sagedining.com

412-436-1131

Stephanie Arend

Catering Director

stephanie.arend@laroche.edu

412-536-1133

PUBLIC SAFETY

STUDENT ID CARDS

During check-in you will receive your student ID, a.k.a. your Redhawk Card. The Redhawk Card is the only identification recognized by the University, for such services as borrowing library books and using campus facilities, including the dining hall, the Redhawk Café, and the residence halls. Each residence hall has electronic keycard access at the entrance, and it is in operation 24 hours a day. This means only students, staff and faculty can access the halls with an authorized keycard.

During the orientation program you will learn the importance of some basic safety techniques, including locking your doors, reporting suspicious activity, remaining with guests at all times and acquiring guest passes for overnight guests. Public safety officers are available to assist you 24 hours a day, seven days a week. They can also provide a security escort for you (upon request).

OMNILERT

Want to know campus alerts in a timely fashion? Then sign up for Omnilert Emergency Notification system. Omnilert is a self-service, web-based, mass notification system that empowers the university to send instant alerts to students, faculty and staff via text messaging and email in case of an emergency. All students are urged to subscribe to this free service. Go to laroche.omnilert.net to sign up!

PARKING

The University provides free parking on a first-come, first-served basis for all commuter students and faculty/staff. There is a \$100 fee for all resident students wishing to park on campus. Everyone must register all motor vehicles operated on campus. Parking lots are designated for faculty/staff, commuter and resident students. All faculty/staff and students are expected to abide by the motor vehicle regulations designed by the Public Safety Department.





INTERNATIONAL STUDENT SERVICES

Being an international student in the U.S. is an exciting opportunity. This office helps all new and current international students adjust to living and studying in the United States. We are here to assist you with immigration questions, visas, airport pick-ups, orientation, placement testing, obtaining a driver's license, opening a bank account, Social Security cards, conversation partnership program, host family program, mentoring program, internships, OPT, transfer questions, and day-to-day support.

WHO WORKS HERE:

Dr. Natasha Garrett

Director of International Services

natasha.garrett@laroche.edu | 412-536-1296 | ZCC 200

Sister Veronica Kim

Assistant Director of International Student Services

veronica.kim@laroche.edu | 412-536-1066 | ZCC 103A

THE QUANTON CENTER FOR GLOBAL ENGAGEMENT

The Quanton Center for Global Engagement at La Roche University is a hub for global learning. Its on-campus activities, lectures and globally focused programming is designed to heighten the cultural awareness and sensibilities of the La Roche community and beyond.

Throughout the academic year, students can build greater connections with their peers from around the world, participate in the Center's signature programs including International Education Week, explore the world



THE
AMBASSADOR ANTHONY C.E. QUANTON
&
SUSAN LONG QUANTON
CENTER FOR GLOBAL ENGAGEMENT

through its virtual global learning resources, or even take a leadership role in its student-designed, student-led globally focused programming.

The Center honors the La Roche mission statement by sharing a dedication to international education and promoting an inclusive environment where the campus community as a whole can examine current events and topics facing today's global society.

Get involved today! Contact the Quanton Center for Global Engagement at global@laroche.edu to learn more.

WHO WORKS HERE:

Emily Markham

Assistant Director of Global Engagement

emily.markham@laroche.edu | 412-536-1215

Bold Hall 202

THE LA ROCHE EXPERIENCE

La Roche University's signature program is The La Roche Experience (LRX). This four-credit course sequence has been designed with YOU in mind. It is our hope to provide you with the opportunity to experience and share in the rich heritage of what it means to have an education that is shaped by the spirit and mission of the Sisters of Divine Providence – an education that focuses on being concerned for peace and justice.

This fall, new students are enrolled in LRUX 1001, the first of four one-credit experiences. The schedule for subsequent courses is as follows:

Fall 2021	LRUX 1001	Intro
Spring 2022	LRUX 1002	Topic: Diversity & Discrimination
Fall 2022	LRUX 2001	Topic: Regions of Conflict
Spring 2023	LRUX2002	Topic: Economic Justice

The LRX Steering Committee welcomes you to the La Roche community and wishes you the best of luck as you embark on this new adventure.

LRX Chair, Steering Committee



STUDENT ACADEMIC SUPPORT SERVICES

The primary mission of Student Academic Support Services is to help students become active, independent and confident learners. SASS offers students a variety of resources to promote student success through focused efforts.

STUDENT ACADEMIC SUPPORT SERVICES STAFF

Marie Deem

*Associate Dean of Academic Affairs for
Student Academic Support Services*

marie.deem@laroche.edu

412-536-1128

Brandi Stretavski

*Coordinator of Academic &
Career Advising*

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412-536-1129

Lauren Vilella

Coordinator of Academic Counseling

lauren.vilella@laroche.edu

412-536-1226

Taylor Pavolko

*Coordinator of Tutoring
and Student Support*

taylor.snyder@laroche.edu

412-536-1231





WRITERS' CENTER

The Writers' Center is a vital resource for your university career. Many courses at La Roche require students to write academic essays and research papers, and there are several core reading and writing classes that must be completed before graduation. If you need help getting started and want to talk through an assignment and/or discuss an assigned reading, or if you need help with organizing, developing your ideas, citing your sources, or proofreading and editing an essay draft, the Writers' Center is available to assist you.

To make an appointment, visit laroche.mywconline.com, or call 412-536-1230.

WHO WORKS HERE:

Jessica A. Ganni, Ph.D. | *Writers' Center Director*
jessica.ganni@laroche.edu | 412-536-1227

Lindsay Bennett | *Master Writing Tutor*
lindsay.bennett@laroche.edu | 412-536-1230

INFORMATION TECHNOLOGY

There are a number of general-use computer labs on campus, including a Computer Science lab, a CAD lab for interior designers and a MAC lab for the graphic designers. All labs are equipped with printers, which use your printing credits (print credits are renewed automatically each semester). General-use computers are located in Wright Library.

Wright Library – Hours for fall and spring term (Check the Wright Library website for reduced hours during breaks and summer)

Monday-Thursday: 8:30 a.m. – Midnight

Friday-Saturday: 8:30 a.m. – 4:30 p.m.

Sunday: 1 p.m. – Midnight

NEED TECHNICAL HELP?

Having problems with your internet connection? Is your computer acting up? Call the Student Help desk 412-847-2300 or email studenthelp@laroche.edu. Student help desk is located in the Wright Library and hours vary by semester, watch for email notices or look on their website at intranet.laroche.edu/OL/. Additional technology information can be found at my.laroche.edu/ICS/Technology/Students.jnz.

INTERNET IN RESIDENCE HALLS

La Roche University provides wireless network access in all Residence Halls, Classroom Buildings, and in other gathering areas on campus. Internet service in the residence halls is accessed through the La Roche wireless network.

Each room has a Comcast cable modem and a La Roche wireless access point. Students are NOT permitted to bring their own wireless routers. Instructions and troubleshooting tips are in each room, and can also be found on my.laroche.edu/ICS/Technology/Students.jnz and in the Office of Housing Residence Life.

THE WRIGHT LIBRARY

The Wright Library is here to help you. Please feel free to stop by and meet the staff.

Here are a few of our many services and we are happy to show you how to make the most of them.

- One-on-one research assistance with librarians
- Over 50 databases and electronic books
- Interlibrary loan and EZ Borrow
- Laptop computers, scientific calculators, and iPads for take home checkout
- X-Box console and games for checkout
- Young adult and browsing sections
- Study tables with outlets, including USB ports

WRIGHT LIBRARY HOURS

Monday – Thursday: 8:30 a.m. – Midnight

Friday & Saturday: 8:30 p.m. – 4:30 p.m.

Sunday: 1 p.m. – Midnight

Hours vary during finals, holidays, semester breaks and summer sessions.





WHO WORKS HERE:

Alecia Kerr

Library Director

alecia.kerr@laroche.edu

412-536-1059

Deborah Brown

Circulations Supervisor

deborah.brown@laroche.edu

412-536-1063

Caroline Horgan

Resource Sharing Coordinator

caroline.horgan@laroche.edu

412-536-1057

Brett Giltenboth

Librarian

brett.giltenboth@laroche.edu

412-536-1064

Allyssa Yanniello

Librarian

allyssa.yanniello@laroche.edu

412-536-1055

Check out the library's website for all updates: library.laroche.edu



OTHER OFFICES

FACULTY

The faculty office houses a number of professors for various majors. Check your syllabi for each class for the professors contact information. The office is located in ZCC 206, on your right just before the main steps to CC Square.

FINANCIAL AID

Can't figure out how to pay for your schooling, or maybe you just have questions about your loans, grants, and scholarships... this office has the answers. Located in SC 103.

Staff

Sharon Platt, *Director of Financial Aid*

Robert Clemens, *Assistant Director of Financial Aid*

Estelle Belko, *Senior Financial Aid Counselor*

Mindy Pail, *Financial Aid Counselor*

Maureen Martin, *Financial Aid Counselor*

Bridget James, *Financial Aid Office Coordinator*

Contact Information

Email: finaid@laroche.edu

Phone: 412-536-1125

Fax: 412-536-1072

Office Hours

Monday – Friday: 8:30 a.m. – 4:30 p.m.

REGISTRAR

Using my.laroche and scheduling classes, especially for the first time can be tricky! That is where the Registrar comes in. Located in ZCC 204 (the third office on your right as you enter the Zappala Campus Center, directly across from the information desk) they have all the necessities for registration needs. The Registrar's Office also provides Official Transcripts and manages the degree audit system.

WHO WORKS HERE:

Katie Elverson

Registrar

*(Academic Policies, Degree Audit,
Graduation & Transfer Credit)*

katie.elverson@laroche.edu

412-536-1080

Beverly Kushner

Student Services Specialist

(Transcripts, Student Services)

beverly.kushner@laroche.edu

412-536-1080

Taylor Thomas

Coordinator of Registration, Transfer,

Summer Temporary Transfer a

nd Veteran Services

taylor.thomas@laroche.edu

412-536-1083

Office Hours

Monday – Thursday: 8:30 a.m. – 4:30 p.m.

Friday: 10:00 a.m. – 4:30 p.m.

STUDENT ACCOUNTS

Paying your tuition? Hold on your account? Have to pay for that parking ticket? This is the place to go. The Office of Student Accounts manages all student accounts billing and payments. They are located in the same office as the Registrar ZCC204. Have a payment or papers to drop off? Use our secure Lockbox located to the left of the office doors.

Want 24/7 access to your account, pay your bill with a credit card or by electronic check, sign up for a payment plan or enroll in e-refund? Log on to my.laroche.edu, use your LRU network username and password, click on billing and aid, follow that to CASHNet. Need help? Contact us at 412-536-1030 or studentaccounts@laroche.edu

WHO WORKS HERE:

Dayna Tinkey, *Director of Student Accounts*

Tracy Rearick, *Student Accounts Specialist*

Marissa Lazzaro, *Student Accounts Specialist*

ODDS AND ENDS

MAIL SERVICES

An individual mailbox and key are provided for each resident student for their personal/University mail on the day of Orientation. The mailbox issued to the student will remain theirs the entire time they attend La Roche University. Each resident student must complete a “Key Requisition” card after which a mailbox and key will be given to them. Resident students are not permitted to share their mailbox or key with any person for any reason. This is a security violation and the University will not be responsible if the student violates this policy.

Resident student mailboxes are located in the lower level of Wright Library on the main campus. Mail is placed in the boxes daily Monday through Friday and can be picked up after 1:30 p.m. Student mailboxes are accessible 24-hours a day. Students are responsible for checking their own mailbox.

At the end of each academic year, students are required to return their key to the mail center or residence life office. If the key is not returned and a replacement key is needed upon returning in the fall, a **\$15 non-refundable** fee will be charged at the time of move in. A new key will not be issued until payment is received.

If a mailbox key is lost and needs to be replaced during the academic year, a key replacement may be requested at the Mail Center. The fee for a replacement key is \$10 and must be paid upon issuance.

The mail center does provide mail services for students wishing to mail letters, cards, packages etc. All rates would be the same as the current USPS rate – payment can be made with cash or check – no debit/credit cards accepted. So that incoming mail will be received and distributed in an effective and efficient manner, it is imperative that all personal mail and packages be addressed according to University procedure. **Mail should be addressed as follows:**

Your official name – no nicknames

La Roche University #xxxx

Four-digit mailbox number must be entered – e.g. #0000

9000 Babcock Blvd.

Pittsburgh, PA 15237

Any problems, questions please call 412-536-1149.

COMCAST

Basic cable TV is provided in your room, but you can upgrade your cable TV package for a small additional fee. Find out more during check-in. If you experience problems with your cable or internet contact Comcast directly at 1-800-576-5330.

S&T BANK

S&T Bank operates the ATM on campus. It is located on the Zappala Campus Center across from the information desk. Representatives from S&T Bank will be present during check-in if you are interested in opening an account with this bank. S&T Bank is located across the street in McCandless Crossing. The branch has all the latest technology: Interactive Tech-bar, Video conferencing, Innovation lounge, ATM, and Fresh brewed S&T blend coffee.

Address

9100 Covenant Avenue
Pittsburgh, PA 15237

Hours of Operation

Monday – Friday: 8:30 a.m. to 5 p.m.
Saturday: 8:30 a.m. to noon

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LA ROCHE UNIVERSITY BOOKSTORE

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We work directly with La Roche faculty to ensure we have the correct materials.

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NEW

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9000 Babcock Boulevard



LA ROCHE UNIVERSITY



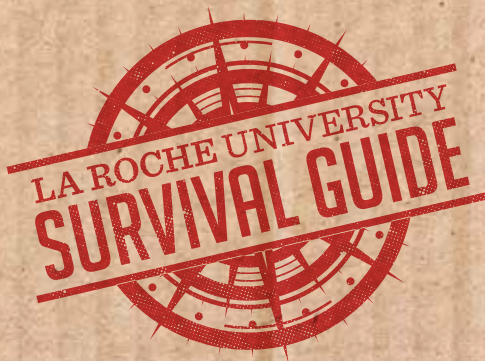
- 1 Main Entrance
- 2 Wright Library
 - 2A Graduate Studies & Adult Education
 - 2B Printing & Mail Center
- 3 Zappala Campus Center
 - 3A Main Entrance
 - 3B Admissions Office & Visitors Center
 - 3C Zappala Campus Center Square
 - 3D Cantellops Dining Hall
- 4 Huber Academic Center
 - Bookstore
- 5 Academic Extension
- 6 Palumbo Science Center
- 7 Magdalen Chapel
- 8 Bold Hall
 - International Admissions
- 9 Mahler Hall
- 10 Schneider Hall
- 11 Peters Hall
- 12 Kerr Fitness & Sports Center
- 13 Baierl Athletic Complex
- 14 Facilities Management
- 15 Providence Heights
- 16 Marie de La Roche Center
 - Office of the President
 - Office of the Provost

2021

COVID-19 SAFETY TIPS

To help prevent the spread of COVID-19, everyone should:

- Clean your hands often, either with soap and water for 20 seconds or a hand sanitizer that contains at least 60% alcohol.
- Avoid close contact with people who are sick.
- Put distance between yourself and other people— at least 6 feet.
- Cover your mouth and nose with a cloth face covering when around others.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Clean and disinfect frequently touched objects and surfaces daily.
- CDC recommends that people wear cloth face coverings in public settings and when around people outside of their household, especially when other social distancing measures are difficult to maintain.
- Cloth face coverings may help prevent people who have COVID-19 from spreading the virus to others.



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La Roche University adheres to all local, state and federal regulations and guidelines regarding the health and safety of individuals on campus. The University reserves the right to change academic and student life conditions including, but not limited to the academic calendar, course schedules and modality during the COVID-19 pandemic.

